



Basic Details

Organisation Chain	Department of Atomic Energy Tata Institute of Fundamental Research-Colaba-Mumbai-Purchase Dept-TIFR-DAE NCRA(Pune)-TIFR-DAE		
Tender Reference Number	NCRA WF029 CPPP 2026-27		
Tender ID	2026_DAE_912805_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	EOI
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Offline	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Cover Details, No. Of Covers - 2

Offline S.No	Instrument Type	Cover No	Cover	Document Type	Description
1	Demand Draft				EMD and all the documents related to eligibility Criteria / PQC. Price / Financial Bid.
2	R-T-G-S				
3	FDR	1	Fee/PreQual/Technical	.pdf	
4	NEFT	2	Finance	.xls	

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	Certificate Details	Permanent Account Number	Permanent Account Number Details	
2	Certificate Details	GST Registration Certificate	GST Registration Certificate	
3	Financial Details	Annual Turn over certificates from CA	Annual Turn over certificates from CA	
4	Litigation Details	Litigation Details	Litigation Details	
5	Man Power Details	Miscellaneous Docs	Miscellaneous Docs	
6	Purchase Order Details	Purchase Orders - 1	Purchase Orders - 1	
7	Purchase Order Details	Purchase Orders - 2	Purchase Orders - 2	
8	Purchase Order Details	Purchase Orders - 3	Purchase Orders - 3	
9	Work Details	Work Completed Certificate Copies	Work Completed Certificate Copies	

Tender Fee Details, [Total Fee in ₹ * - 0.00]

EMD Fee Details

Tender Fee in ₹	0.00	EMD Amount in ₹	5,000	EMD Exemption Allowed	Yes
Fee Payable To	Nil	Fee Payable At	Nil	EMD Percentage	NA
Tender Fee Exemption Allowed	No	EMD Fee Type	fixed	EMD Payable At	PUNE

Work /Item(s)

Title	Expression of Interest for Supply of Medicines				
Work Description	Expression of Interest for supply of medicines to the beneficiaries of NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Tender Value in ₹	NA	Product Category	Drugs and Pharmaceutical Products	Sub category	SUPPLY OF MEDICINES

Contract Type	Rate Contract	Bid Validity(Days)	60	Period Of Work(Days)	365
Location	NCRA TIFR, PUNE.	Pincode	411007	Pre Bid Meeting Place	NCRA TIFR, PUNE.
Pre Bid Meeting Address	NCRA TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra.	Pre Bid Meeting Date	23-Jun-2026 02:30 PM	Bid Opening Place	NCRA TIFR, PUNE
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	15-Jun-2026 02:15 PM	Bid Opening Date	07-Jul-2026 03:00 PM
Document Download / Sale Start Date	15-Jun-2026 02:30 PM	Document Download / Sale End Date	06-Jul-2026 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	15-Jun-2026 02:45 PM	Bid Submission End Date	06-Jul-2026 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Expression of Interest (EOI) for supply of medicines to the beneficiaries of NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra	768.70

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_959292.xls	Expression of Interest (EOI) for supply of medicines to the beneficiaries of NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra	383.00

Tender Inviting Authority

Name	Centre Director
Address	NCRA TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra.



NCRA • TIFR

राष्ट्रीय रेडियो खगोलभौतिकी केंद्र
National Centre for Radio Astrophysics
टाटा मूलभूत अनुसंधान संस्थान
Tata Institute of Fundamental Research

गणेशखिंड डाकघर, सावित्रीबाई फुले पुणे विश्वविद्यालय परिसर, पुणे- 411007, महाराष्ट्र, दूरभाष : 020-2571-9000/9111
Ganeshkhind PO, Savitribai Phule Pune University Campus, Pune -411007, Maharashtra, Phone: 020-2571-9000/9111
ई-मेल / E.mail : purchase@ncra.tifr.res.in वेबसाइट/Website: www.ncra.tifr.res.in

E-TENDER NO: NCRA:WF029:CPPP:2026-27

Expression of Interest (EOI) for supply of medicines



टाटा मूलभूत अनुसंधान संस्थान का राष्ट्रीय रेडियो खगोलभौतिकी केंद्र, भारत सरकार के परमाणु ऊर्जा विभाग के प्रशासनिक नियंत्रण में एक संस्थान है। यह सावित्रीबाई फुले पुणे विश्वविद्यालय परिसर, पुणे में स्थित है एवं रेडियो खगोलभौतिकी के क्षेत्र में अनुसंधान में संलग्न है। एनसीआरए ने नारायणगांव, तालुका-जुन्नार, जिला-पुणे के पास खोडद में विशाल मीटरवेव रेडियो टेलीस्कोप (जीएमआरटी) का निर्माण किया है जो जीएमआरटी एवं ऊटी रेडियो टेलीस्कोप (ओआरटी), उदगमंडलम दोनों का संचालन करता है।

The National Centre for Radio Astrophysics (NCRA) of the Tata Institute of Fundamental Research (TIFR) is an Institute under the administrative control of the Department of Atomic Energy, Govt. of India, located in the Savitribai Phule Pune University Campus, Pune adjacent to Aundh-Khadki Road and is engaged in research in the field of radio astrophysics. NCRA has built the Giant Metrewave Radio Telescope (GMRT) at Khodad near Narayangaon, Taluka-Junnar, District-Pune operates both GMRT and Ooty Radio Telescope (ORT), Udhagamandalam.

Kindly note that only online bids will be considered against this tender. Further, requests for postponement will not be entertained. Bids sent by post/Fax/email shall be rejected straightaway. The Centre Director, NCRA-TIFR, Pune reserves the right to accept/ reject any or all tenders either in part or in full without assigning any reasons thereof.

An online Expression of Interest (EOI) under the Two-Bid System is invited on behalf of the Centre Director, NCRA-TIFR, Pune for the supply of medicines to the beneficiaries of the NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune – 411007, Maharashtra.

The detailed terms and conditions, scope of work, eligibility criteria and other requirements pertaining to this EOI are provided in this document. Prospective bidders are advised to carefully read and understand the tender document in its entirety before submitting their bids.

EOI No.	:	NCRA:WF029:CPPP:2026-27
Name of Supply	:	Expression of Interest (EOI) for supply of medicines to the beneficiaries of NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra
Location of supply	:	NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune
Online download of bid documents	:	From 15.06.2026 to 06.07.2026 upto 1500 hrs Tender documents can be downloaded from the NCRA website: www.ncra.tifr.res.in under public Tenders or CPP portal https://eprocure.gov.in
Pre-bid Conference	:	A Pre-Bid Conference will be conducted on 23.06.2026 at 02.30 pm at NCRA-TIFR Pune to address and clarify any queries or concerns raised by prospective bidders.
Notification of amendments to the bid document	:	In the event that any modification to the technical specifications is considered necessary, an appropriate amendment/corrigendum to the tender document will be issued. Such amendment/corrigendum shall be deemed to form an integral part of the tender document. Prospective bidders are advised to regularly visit the NCRA-TIFR website and the CPP Portal for updates. Any corrigendum, amendment, clarification, or other notification related to this tender will be published only on the NCRA-TIFR website and/or the CPP Portal. No separate advertisement or individual communication will be issued in this regard.
Website for Online Bid Submission	:	https://eprocure.gov.in
Last date and time for online submission of bids	:	06.07.2026 upto 15.00 hrs (Bid due date)
Date and time of opening of the technical bid	:	07.07.2026 at 15.00 hrs
Contract Period	:	One year from the date of issue of the work order.

Sd/-
Administrative Officer-C (P&S)
NCRA-TIFR, Pune

- For any clarification regarding the submission of bids, bidders may contact the Purchase Department, NCRA-TIFR, Pune:
Telephone: 020-2571-9266 / 9276 / 9206
Email: purchase@ncra.tifr.res.in

Stamp and Signature of the Bidder

2. For technical clarifications, bidders may contact:
Ms. Mugdha Kulkarni or Shri V. K. Verma
Email: mugdhak@ncra.tifr.res.in, vinod.verma@ncra.tifr.res.in
Telephone: 020-25719000 / 9111

3. Bidders are advised to carefully read the "Guidelines to Bidders on CPPP's e-Procurement Module" provided at the end of this tender document before submitting their bids.

INSTRUCTIONS TO BIDDERS and SCOPE OF WORK

NCRA Pune provides medical facilities including the supply of medicines to its employees (serving & retirees) and their dependent family through its medical scheme, namely NCRA Contributory Medical Scheme (NMS), under which a number of hospitals and laboratories are empanelled. NCRA also operates a clinic in its Pune campus from 1000 hrs to 1700 hrs from Monday to Saturday (except closed holidays).

- a) Based on historical records, the annual turnover from the dispensing of medicines through the medical shop has been approximately ₹250 lakh to ₹300 lakh. Please note that the turnover figures are indicative only and do not constitute any guarantee.
- b) We invite Expressions of Interest (EOI) from well-established and licensed medicine suppliers/ pharmacy/medical shop operators, preferably located in Pune and in proximity to NCRA-TIFR, for the dispensing of medicines to beneficiaries of the NCRA Medical Scheme (NMS).
- c) The selected agency shall be required to dispense medicines between 10:00 hrs and 14:00 hrs on all working days from Monday to Saturday (excluding closed holidays), at discounted rates.
- d) The EOI is being invited through the Central Public Procurement Portal (CPPP) from eligible and licensed medicine dealers located in Pune. Selection will be based on the highest percentage discount offered on the Maximum Retail Price (MRP) of medicines and related pharmaceutical items, subject to compliance with the terms and conditions of the EOI.
- e) The successful party will be decided among the parties who accept the Terms and Conditions as mentioned in the successive paragraphs and who offer the maximum discount on the retail price of the Medicine and other medical-related items. If finalised, the successful party will have to enter into an agreement/contract with NCRA. This agreement will be for a total period of one year at a time.
- f) The Chemist/ Medical Store/ Medicine dealer or his representative shall always be contactable/ approachable over phone and otherwise on all days. The vendor should have an official email ID and official contact number
- g) Interested suppliers shall quote a uniform percentage discount on the MRP applicable to all categories of medicines and medical supplies. The selected supplier shall be responsible for payment of all applicable taxes, duties, levies, and other statutory charges as per prevailing laws. The supplier shall also bear all expenses related to packaging, handling, transportation, delivery, and any other incidental costs associated with supplying medicines and medical items to locations specified by NCRA-TIFR.
- h) NCRA-TIFR shall make payment based on the printed MRP of the supplied items, less the discount offered and accepted under the contract. The quoted discount percentage shall remain firm and valid throughout the entire contract period.
- i) The selection of the Medicine Supplier will be based primarily on the maximum percentage discount offered on the MRP of medicines and related medical supplies, subject to fulfilment of all eligibility criteria and terms and conditions specified in the EOI document.
- j) The Centre Director, NCRA-TIFR, Pune reserves the right to accept or reject any or all applications/offers, either wholly or partially, without assigning any reason whatsoever. The decision of NCRA-TIFR in this regard shall be final and binding.
- k) Only those Medicine Suppliers who satisfy the prescribed eligibility criteria and agree to comply with all terms and conditions contained in the EOI document shall be eligible to participate in the process.

1. Eligibility Criteria

- **1.1** The Medicine Supplier should be a Proprietary Firm / Partnership Firm / LLP / Private Limited Company / Limited Company etc. registered with the appropriate authority.
- **1.2** A valid PAN and GST Registration certificate should be available with the Medicine Supplier.
- **1.3** The Medicine Supplier must hold valid licenses as on the date of bid issued by the Drug Control Authority of the State under the provisions of the Drugs and Cosmetics Act, 1940. They must hold all other licenses, clearances and permissions as may be necessary to carry out the trade of dealing with / sealing of medicines. The Medicine Supplier should possess a valid license during the contract period.
- **1.4** The Chemist/Medical Store/Medicine dealer stores should be in existence continuously for at least the last 03 years.
- **1.5** The Medicine Supplier must not have been convicted by the State Drugs Authorities and no case should be pending under the Drugs and Cosmetics Act and Rules.
- **1.6** The average annual financial turnover of the Medicine Supplier during the last three years ending on 31.03.2025 should be at Rs. 10 Lacs (Rupees Ten Lakhs Only) as per the audited balance sheet and profit & loss account of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant. The net worth of the bidder firm should not be negative as on 31.03.2025.
- **1.7** The Medicine Supplier should not have been indicated for any criminal, fraudulent or corruption activity / blacklisted/debarred by any Central/State Govt./Semi Govt./ PSU/ Autonomous body.
- **1.8** The shop/establishment of a Medicine Supplier should be situated in Pune, preferably in proximity to NCRA-TIFR, Pune.
- **1.9** The Medicine Supplier have a functional computerized billing system capable of generating itemised bills (Medicine Name, Batch No, Expiry, MRP, Discount and Net Amount).
- **1.10** Bid must be valid for a minimum period of 60 days from the due date for submission of the bid.

2. Delivery of Medicines & Logistics

- **2.1 Collection:** An authorised representative must collect prescriptions from the Medical Officer (MO) at NCRA four times daily (**10:30 am, 11:30 am, 12:30 pm, 1:30 pm**) from Monday to Saturday except closed holidays. "Failure to collect prescriptions for two consecutive slots without prior intimation shall be treated as a service lapse."
- **2.2 Timelines:** Medicines must be delivered within **01 hour** of collection at the NCRA clinic. "In case of 'Life-Saving' or 'Urgent' remarks by the Medical Officer (MO), the pharmacy must deliver the medicine within **30 minutes**, regardless of the routine collection schedule."
- **2.3 Home Delivery:** If a prescribed medicine cannot be supplied within the 60-minute window for whatsoever reason, it must be delivered to the beneficiary's residence by the following day at **no extra cost**.
- **2.4 Substitution:** Strictly prohibited. In exceptional cases, substitution requires prior written approval from the MO, NCRA.
- **2.5 Direct Sales:** Non-prescribed medicines requested by beneficiaries must be billed and collected separately from the individual; NCRA bears no responsibility for these payments.
- **2.6 Stocking:** The pharmacy shall maintain adequate stock of commonly prescribed medicines to ensure a 0% stock-out rate.

3. Billing & Payment System

- **3.1 Submission:** Computerised bills must be submitted with original prescriptions and beneficiary acknowledgements.

- **3.2 Cycle:** OPD bill statements must be submitted to the Administrative Officer, NCRA on the **10th, 20th, and 30th** of every month.
- **3.3 Payment:** Payments will generally be released via NEFT/Cheque within 30 days of correct document submission.
- **3.4 Transparency:** The agreed discount must be explicitly indicated on every bill.
- **3.5 Price Protection:** "In the event of a reduction in MRP by the Government/NPPA, the benefit must be passed on to NCRA immediately."
- **3.6** "Bills with manual corrections, overwriting, or fluid erasures will be summarily rejected. All discounts must be calculated on the **current MRP** at the time of sale."

4. Quality, Ethics & Storage

- **4.1 Standards:** Medicines must strictly conform to the brand/quality specified. **No generic medicines are allowed** unless specifically endorsed by the MO.
- **4.2 Counterfeit Policy:** Supply of spurious or expired medicines will result in **immediate termination** and reporting to statutory authorities.
- **4.3 Cold Chain:** Thermolabile medicines (Insulin, etc.) must be delivered in validated cold-chain containers.
- **4.4 Confidentiality:** All patient and transaction data are strictly confidential.
- **4.5 Personnel:** "Pharmacists deployed for NCRA duties must be qualified (B.Pharm/D.Pharm) and registered with the State Pharmacy Council. Their conduct must align with NCRA-TIFR's workplace decorum."
- **4.6. Random Testing:** "NCRA reserves the right to send samples of supplied medicines for independent lab testing. Costs shall be borne by the pharmacy if the supplied medicine found not meeting the prescribed standard."

5. Return of Medicines

- **5.1 Eligibility for Return:** The pharmacy shall accept returns of sealed, undamaged medicines in cases of:
 - (a) Change in prescription by MO,
 - (b) Adverse reactions, or
 - (c) Death of the beneficiary.
- **5.2 Expiry Protection:** No medicine with less than **6 months shelf-life** shall be supplied. If supplied, the pharmacy is liable to replace it or issue a credit note.
- **5.3 Processing:** Returns must be processed within 15 days, and a Credit Note must be issued to be adjusted in the next billing cycle.

6. Penalties & Service Compliance

- **6.1 Delay:** Late delivery beyond stipulated times shall attract penalties as per NCRA norms.
- **6.2 Non-Supply:** Failure to supply a prescribed medicine within 24 hrs from collection of prescription will attract a penalty of **minimum 20% of the MRP**. NCRA reserves the right to purchase unsupplied medicines from open markets at the **bidder's risk and cost**.
- **6.4 Warning System:** "Three written warnings within a quarter shall lead to a mandatory review of the contract by NCRA Administration, which may result in termination."
- **Graded Penalty Scale:**
 - *Delay in Delivery:* 0.5% of the bill value per hour of delay.
 - *Failure to supply:* Failure to supply a prescribed medicine within 24 hrs from collection of prescription will attract a penalty of **minimum 20% of the MRP**.
 - *Wrong Medicine Supply:* Flat penalty of Rs. 200/- per instance plus immediate replacement.
 - *Incomplete Billing:* Deferment of the entire batch payment until rectification.

7. Administration & Dispute Resolution

- **7.1 Finality:** Any dispute shall be resolved amicably; failing which, the **decision of the Competent authority at NCRA-TIFR shall be final and binding.**
- **7.2 Medico-Legal:** Any medico-legal matters arising from supplied drugs must be handled by the bidder at their own cost.
- **7.3 Jurisdiction:** Subject to the jurisdiction of courts at Pune.

8. Provision of On-Campus Pharmacy

- **8.1 Future Scope:** NCRA reserves the right to ask the bidder to operate a store within the NCRA premises at a later date.
- **8.2 Terms:** Infrastructure and license fees for on-campus operations shall be decided as per prevailing Government/Institute guidelines.

9. Contract Execution

- **9.1 Contract validity:** 01 Year
- **9.2 Notice period for termination:** 30 days from either side. However, NCRA reserves the right to terminate the contract without notice in case of serious violation of terms and contract.

10. Earnest Money Deposit (EMD)

The Earnest Money Deposit (EMD) will be accepted only in the form of Insurance Surety Bonds, Account Payee Demand Draft (in Favour of TIFR payable at Pune), Fixed Deposit Receipt (any one) from any National Bank / Scheduled Bank or payment online in an acceptable form, safeguarding the purchaser's interest in all respects for the following purpose (Drawn in favour of Centre Director, NCRA-TIFR, Pune).

	Earnest Money Deposit (EMD) (to be enclosed with Technical Bid-Part I)
In Figure	Rs. 5,000/-
In Words	Five Thousand Only.

Tenders submitted without the requisite amount of Earnest Money Deposit (EMD) shall be rejected and their commercial bids shall not be opened. No interest is payable on EMD.

The EMD will be returned to the bidders (s) whose offer is not accepted by NCRA-TIFR within one month from the date of the placing of the final order(s) to the selected bidder(s).

The Earnest Money Deposit will be forfeited: If a bidder withdraws the bid during the period of bid validity specified in the tender document.

Bank Details for online payment: -

Bank A/c Name : TIFR
Name of Bank : Bank of India
Branch : Pashan Road, Pune
Bank A/c No : 051620110000508
IFSC code : BKID0000516

Bidder has to upload a scanned copy/proof of the DD/FDR/BC/BG towards EMD along with the bid and has to ensure delivery of a hard copy directly to the Buyer within 5 days of the Bid End date, failing which the bid may be treated as incomplete & may lead to rejection of the bid by buyer without making any reference to the seller.

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with technical bid – Part-I).

11. Benefits to MSEs and Start-up as per the extent guidelines of the Govt. of India subject to submission of relevant valid documents.

12. Corrupt, fraudulent or unethical practices

- a) NCRA requires that the Medicine Supplier observe the highest standards of ethics during the procurement and execution of a contract for the supply of medicines. The medicines/drugs to be supplied will be of standard quality. In pursuance thereof, the terms are set forth as follows:
- b) NCRA will declare a Medicine Supplier ineligible, either indefinitely or for a specified period of time, for award of the contract, if at any time, it determines that the Medicine Supplier has engaged in corrupt and fraudulent practices in executing the contract.
- c) NCRA may, without prejudice to any other remedy for breach of contract, at its sole discretion, terminate the contract in whole or in part in respect of any Medicine Supplier for any of the following reasons:
 - I. Supply of sub-standard/spurious/substitute medicines.
 - II. Delay in supply/refusal to supply/non-supply of medicines.
 - III. Overcharging on the bill.
 - IV. In case it is found that any particular medicine's date has expired or is near the date of expiry.
 - V. If the Medicine Supplier fails to perform any other obligation (s) under the contract
- d) If any such case indicated in (c) above is noticed during subsequent scrutiny after or before the payment, then the Medicine Supplier shall refund the disputed/excess amount already paid by the NCRA and replace the medicines in question. NCRA may stop payments due or recover the cost of such supplies from the amounts due to the Medicine Supplier

13. Applicability of best prices

If the Medicine Supplier with whom the NCRA has entered into a purchase contract offers a higher discount or sells or even offers to sell medicines following conditions of sale similar to those of the NCRA's contract, to any person or organization during the currency of the rate contract, the discount rate applicable to the NCRA will be automatically increased with effect from that date for all the subsequent supplies under the contract and the contract amended accordingly.

14. Indemnity:

The Medicine Supplier shall indemnify the NCRA against all actions, suits, claims and demands brought or made against the NCRA in respect of anything done or committed to be done by the Medicine Supplier in execution of or in connection with the work of this contract and against any loss or damage to the NCRA in consequence to any action or suit being brought against the Medicine Supplier for anything done or committed to be done in the execution of this contract.

15. The bidders are advised to visit NCRA-TIFR, Pune to understand the exact scope of the work and all other relevant aspects related to the execution of the work. However, this will not be a Cause for disqualification of a bidder.

ANNEXURE-II

Bill of Quantities (BOQ) / Prescribed Format for offering discount on MRP of medicine and other items

Sr. No	Item Description	% of discount offered on MRP of the medicine
1	Medicines	As per BOQ / Price Bid
2	Disposable Medical items other than medicines (As per Annexure III attached)	
3	Any additional items/services offered to NCRA	

Note: The successful bidder shall be determined on the basis of the highest discount percentage quoted against Sl. No. 01. The discount percentages quoted against Sl. Nos. 02 and 03 shall be considered only in the event that two or more bidders quote the same highest discount percentage against Sl. No. 01. In such cases, the discounts offered against Sl. Nos. 02 and 03 shall be taken into account for the evaluation and selection of the successful bidder.

The decision of NCRA-TIFR in this regard shall be final and binding on all bidders.

Disposable Medical items other than medicines

List of Disposable Medical Products Used in Hospitals

- Disposable Syringes
- Hypodermic Needles
- Disposable Infusion Sets
- Blood Transfusion Sets
- Intravenous (IV) Cannula
- Disposable Lancet
- Disposable Suction Catheters
- Bandages
- Cottons
- Medical gloves
- Disposable shoe cover
- Laboratory coats
- Medical face masks

Common examples are categorized below:

1. Personal Protective Equipment (PPE)

- **Gloves:** Nitrile, latex, or vinyl gloves used during examinations or surgeries to maintain a sterile barrier.
- **Masks:** Surgical masks, N95s, and procedure masks to filter airborne particles.
- **Gowns & Coveralls:** Disposable isolation gowns used by medical staff to protect against contaminants.
- **Face Shields & Shoe Covers:** Worn in operating rooms and isolation wards to shield against bodily fluid splashes.

2. Injection & Infusion Supplies

- **Syringes & Needles:** Hypodermic needles and syringes used for administering medication or drawing blood.
- **IV Cannulas & Sets:** Intravenous catheters and infusion lines for delivering fluids or medication.

3. Wound Care & Bandages

- **Gauze & Bandages:** Sterile cotton pads, elastic wraps, and adhesive bandages to dress and protect wounds.

4. Respiratory & Airway Equipment

- **Suction Catheters:** Single-use tubes used to clear airways and remove bodily secretions.
- **Endotracheal Tubes:** Plastic tubes inserted into the windpipe to help a patient breathe during procedures.

5. Diagnostics & Lab Wear

- **Specimen Containers:** Single-use plastic cups and vials for collecting biological samples.
- **Tongue Depressors:** Disposable wooden or plastic blades used to examine the throat and mouth.

PRE-QUALIFICATION CRITERIA

Sr. No.	Description	Details to be furnished by the contractor, enclosing relevant documents in the bid.
1	The Medicine Supplier should be a Proprietary Firm / Partnership Firm / LLP / Private Limited Company / Limited Company etc. registered with the appropriate authority.	Bidder should provide the valid proof.
2	A valid PAN and GST Registration certificate should be available with the Medicine Supplier.	Yes / No (Please tick appropriate)
3	The Medicine Supplier must hold valid licenses as on the date of bid issued by the Drug Control Authority of the State under the provisions of the Drugs and Cosmetics Act, 1940. They must hold all other licenses, clearances and permissions as may be necessary to carry out the trade of dealing with / sealing of medicines. The Medicine Supplier should possess a valid license during the contract period.	Bidder should provide the valid proof.
4	The Chemist/Medical Store/Medicine dealer stores should be in existence continuously for at least the last 03 years.	Bidder should provide the valid proof.
5	The Medicine Supplier must not have been convicted by the State Drugs Authorities and no case should be pending under the Drugs and Cosmetics Act and Rules.	Bidder should provide the undertaking to this effect.
6	The average annual financial turnover of the Medicine Supplier during the last three years ending on 31.03.2025 should be at Rs. 10 Lacs (Rupees Ten Lakhs Only) as per the audited balance sheet and profit & loss account of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant. The net worth of the bidder firm should not be negative as on 31.03.2025.	As per the Annexure attached with the tender document.
7	The Medicine Supplier should not have been indicated for any criminal, fraudulent or corruption activity / blacklisted/debarred by any Central/State Govt./Semi Govt./ PSU/ Autonomous body.	As per the Annexure attached with the tender document.
8	The shop/establishment of a Medicine Supplier should be situated in Pune, preferably in proximity to NCRA-TIFR, Pune.	Bidder should provide the valid address proof.
9	The Medicine Supplier have a functional computerized billing system capable of generating itemised bills (Medicine Name, Batch No, Expiry, MRP, Discount and Net Amount.	Yes / No (Please tick appropriate)
10	Bid must be valid for a minimum period of 60 days from the due date for submission of the bid.	Yes / No (Please tick appropriate)
11	Earnest Money Deposit (EMD) enclosed with details.	Yes / No (Please tick appropriate)

NOTE: KINDLY FILL UP THE ABOVE DETAILS AND ENCLOSE RELEVANT DOCUMENTS ALONGWITH YOUR TECHNICAL BID (PART-1), OTHERWISE YOUR BID WILL BE REJECTED.

Stamp and Signature of the Bidder

(To be printed on letterhead)

Bidder's Details

1	Name of the Firm/ Company	
2	Address of the Firm/ Communication Address:	
3	Name and Designation of Authorized Signatory	
4	Mobile No.:	
5	Telephone No.:	
6	E-Mail ID:	
7	Website:	
8	GST Registration Number:	
9	PAN Number:	
10	Firm's Bank Account details	Bank Account No.:
		Name of the Bank:
		IFSC Code No:
		Name of Branch:
11	Communication details of the concerned contact person to whom all references shall be made regarding this tender enquiry	
a)	Name of Person:	
b)	Designation:	
c)	Mobile No:	
d)	E-Mail ID:	

Authorized Signatory (signature in full):

Name:

Designation:

Seal of the Firm/Company:

Stamp and Signature of the Bidder

CA Certificate**(Financial Capabilities)**

(ON CA's Letter Head)

1. Bidders Name : _____

Financial Year	Turnover	Net Worth
2022-23		
2023-24		
2024-25		

For _____

Chartered Accountants / Cost Accountant:

Name & Signature :

Company Seal & Phone No. :

Date :

Stamp and Signature of the Bidder

LITIGATION DETAILS
(COURT CASES / ARBITRATION)

Year	Name of the work	Name of the Client, with Address	Title of the court Case/Arbitration	Detail of the Court/ Arbitrator	Status Pending/ Decided	Disputed Amount (Current Value, the equivalent) in case of Court Cases/arbitration	Actual Awarded Amount (Rs) in decided Court Cases/arbitration

Signature and seal of Authorized Signatory of bidder

Stamp and Signature of the Bidder

DECLARATION REGARDING NON-BLACKLISTING / DEBARMENT

(To be printed on letterhead)

Enquiry / Tender No.:

1. I/We _____ (Applicant) hereby declare that our firm/company namely M/s _____ has not been blacklisted or debarred in the past by the Central Govt. / State Govt. / Public Sector Undertaking/ Universities/ Research Institutions or any other Govt. organization from taking part in Government Tender.

(OR)

2. I/We _____ (Applicant) hereby declare that our firm/company namely M/s. _____ was blacklisted or debarred by the Central Govt. / State Govt. / Public Sector Undertaking/ Universities/ Research Institutions or any other Govt. organization from taking part in Government Tender for a period of ___ years w.e.f. _____ to _____.

The period is over on _____ and now the firm/company is entitled to take part in the Government Tender.

** Please strike off whichever is not applicable*

Authorised Signatory and Seal of the Firm/ Company

Name :

Designation :

Email Address:

Stamp and Signature of the Bidder

SELF-CERTIFICATION FOR LOCAL CONTENT
(Certification under the preference to Make in India Order)
(To be printed on letterhead)

Date:.....

To,
The Centre Director
National Centre for Radio Astrophysics (NCRA)
Tata Institute of Fundamental Research (TIFR)
Savitribai Phule Pune University Campus
Ganeshkhind, Pune – 411007, Maharashtra, INDIA

Sub.: Self-Certification for Local Content -reg.

Sir,

In line with the Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-PP (BE-II)-Part(4)Vol.II dated 19.07.2024 and its amendments issued by the Department for Promotion of Industry and Internal Trade, Government of India, we hereby certify that we, M/s. _____ are local supplier meeting the requirement of minimum local content i.e., _____% excluding transportation, insurance, installation, commissioning, training and after sales service support like AMC/CMC etc. as defined in above orders for the material against NCRA-TIFR, Pune Enquiry / Tender No. _____ dated _____.

Details of the location at which local value addition will be made are as follows:

We also understand, false declarations will be in breach of the code of integrity under rule 175(1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151(iii) of the General Financial Rules along with such other actions as may be permissible under law.

Thanking you,

Authorised Signatory and Seal of the Firm/ Company

Name :

Designation :

Email Address:

CERTIFICATE OF COMPLIANCE

[On the letterhead of the applicant, including full postal address, email address and telephone no.]

Bid Ref. No.: _____

Date: _____

To,

The Centre Director

National Centre for Radio Astrophysics (NCRA)

Tata Institute of Fundamental Research (TIFR)

Savitribai Phule Pune University Campus

Ganeshkhind, Pune – 411007, Maharashtra, INDIA

Sub.: Restrictions on procurement from Bidders from a country or countries or a class of countries under Rule 144(xi) of the General Financial Rules 2017.

Sir,

“We have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India; and solemnly certify that we are not from such a country or, if from such a country, we are registered with the Competent Authority (copy enclosed). We hereby certify that we fulfil all requirements in this regard and are eligible to be considered.”

Penalties for false or misleading declarations:

We hereby confirm that the particulars given above are factually correct and nothing is concealed and also undertake to advise of any future changes to the above details. We understand that any wrong or misleading self-declaration by us would be a violation of the Code of Integrity and would attract penalties as mentioned in this tender document, including debarment.

Authorized Signatory (signature in full):

Name:

Designation:

Seal of the Firm/Company:

Stamp and Signature of the Bidder

(To be printed on letterhead)
Acceptance of Terms & Conditions of Tender

Dated: _____

To,

The Centre Director
National Centre for Radio Astrophysics (NCRA)
Tata Institute of Fundamental Research (TIFR)
Savitribai Phule Pune University Campus
Ganeshkhind, Pune – 411007, Maharashtra, INDIA

Subject: Acceptance of Terms & Conditions of Tender

Bid Ref. No.:

Sir,

I/We hereby certify that I/we have read the entire technical specifications, bid-specific terms and conditions and buyer-added terms and conditions of the subject bid (including all documents like annexure(s), etc.), which form part of the contract agreement and I/we shall abide by the terms/conditions/clauses contained therein.

I/We hereby unconditionally accept the tender conditions of above-mentioned bid document(s) / corrigendum(s) in its totality/entirety.

I/We do hereby declare that our Firm has not been blacklisted/ debarred by any Government. Department/Public sector undertaking.

Authorized Signatory (signature in full):

Name:

Designation:

Seal of the Firm/Company:

Date:

Place:

GENERAL GUIDELINES TO BIDDERS ON CPPP E-PROCUREMENT MODULE

1. Procedure for Registration by the Bidder

1.1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal.

1.2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.

1.3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.

1.4. Upon enrollment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.

1.5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2. Searching for Tender Documents

2.1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.

2.2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

2.3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3. Procedure for preparation and submission of bids

3.1. The documents should be page numbered and contain the list of contents with page numbers. The deficiency in documentation may result in the rejection of the Bid.

3.2. Bidder should take into account any corrigendum published (if any) on the tender document before submitting their bids.

3.3. Bidders are advised to go through the Tender advertisement and the Tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.

3.4. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100dpi.

3.5. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

3.6. As part of the bid, bidder should provide all the documents as follows: -

- Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
 - The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
 - The serve time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
 - All the documents being submitted by the bidders would be encrypted to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
 - The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
 - Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
 - The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings
4. Assistance to Bidders:

Any queries relating to the NIT document and the terms and conditions contained therein should be addressed to the Purchase Officer, NCRA-TIFR, Pune. For, any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact numbers

for the helpdesk is 0120-4200462 / 0120-4001002 / 01

Tender Inviting Authority: Centre Director National Centre for Radio Astrophysics, Tata Institute of Fundamental Research, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra
 Name of Work: Expression of Interest (EOI) for Supply of Medicines to the beneficiaries of NCRA-TIFR Contributory Medical Scheme (NMS) at NCRA-TIFR, Savitribai Phule Pune University Campus, Ganeshkhind, Pune 411007, Maharashtra

Contract No: NCRA:WF029:CPPP:2026-27

Name of the Bidder/ Bidding Firm / Company		PRICE SCHEDULE						
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)								
NUMBER #	TEXT #	TEXT #	NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	TEXT #
Sl. No.	Item Description	Item Code / Make	Quantity	Units	% of discount offered on MRP of the medicine	TOTAL AMOUNT In Words		
1	2	3	4	5	6	7		
1.01	Medicines	Item1	1.00	Nos		INR Zero Only		
1.02	Disposable Medical items other than medicines (As per Annexure III of tender document)	Item2	1.00	Nos		INR Zero Only		
1.03	Any additional items/services offered to NCRA	Item3	1.00	Nos		INR Zero Only		
Total in Figures						INR Zero Only		
Quoted Rate in Words						INR Zero Only		