

**National Centre for Radio Astrophysics
Tata Institute of Fundamental Research
Ganeshkhind, Pune 411 007**

NCRA:TIFR:1006:10/
February 8, 2011

**OFFICE ORDER
NCRA-OD- 09 -2011**

Project Committee (Civil)

Shri Soms
[Signature]
9/2/11

A Project Committee (Civil), PCC, is constituted to guide the administrative procedures applicable for large projects of civil nature. The primary responsibilities of the PCC will be to take care of all administrative procedures for major civil works as per the relevant norms and guidelines and to ensure timely resolution of any administrative bottlenecks in the execution of these works.

The current constitution of the Project Committee (Civil) with immediate effect is as follows :

1. K V Rama Iyer (Chairman) ✓
2. B R Jayasimha (Secretary)
3. A Joshi
4. S Shetty
5. J K Solanki
6. R V Swami

The PCC should meet at least once every month to review the administrative progress of all major civil projects.

Su Soms
08 FEB '11

**Swarna K Ghosh
Centre Director**

Distribution

1. Committee Members
2. Dean, NCRA Faculty
3. Dean, GMRT Observatory
4. Head, RAC, Ooty
5. Head, Admin & Finance, NCRA
6. Administrative Officers, Pune and Khodad
7. Accounts Officer, NCRA
8. Purchase & Stores Officer, NCRA
9. Administrative Officer (IMD Cell)
10. Notice Board - Pune & Khodad, Ooty