

Handy Information about NCRA and GMRT

Welcome to the National Centre for Radio Astrophysics (NCRA) Pune

1. **Working hours at NCRA, Pune:** - 0930 to 1800 hrs

2. **Canteen hours at NCRA, Pune:** - (Only cash in rupees is accepted in the canteen)

Breakfast 0800 to 0915 hrs

Tea 1045 to 1115 hrs and 1345 to 1615 hrs

Lunch 1300 to 1345 hrs

Tea/Snacks 1800 to 1830 hrs

Dinner 1930 to 2030 hrs

Indian vegetarian meals are served in the canteen. Bread, Toast, Butter, Jam, Biscuits, Soft drinks, Mineral water, etc are also available.

3. **Guest House, Medical Services & Telephone facility at NCRA, Pune**

- Guest House keys are available with Security. Guest house key need to be returned and bills settled with the security before leaving NCRA. Check out time is 1200 hrs.
- Cleaning staff are available between 1400 hrs and 1600 hrs.
- NCRA's authorised medical officer is available in the NCRA Clinic (ground floor of the Hostel Building) between 1330 hrs and 1630 hrs on all working days and between 1330 hrs to 1600 hrs on Saturday.
- Local/National/International phone calls can be made from the phone booth next to the security on cash payment.
- NCRA Phone numbers: +91-20-25697107, 25691384, 25691385; Fax: +91-20-25692149
- Internal telephone directory is available in the guest house room/security for making internal telephones.

4. **Banking, Currency Exchange, Shopping and Traveling in and around Pune**

- Bank of India extension counter is on the ground floor of the Hostel Building. Working hours: Mon - Fri 0930 hrs to 1330 hrs and Sat 0930 hrs to 1130 hrs.
- Nearest shopping centers in Pune - Ambedkar Chowk/Aundh Road (1 km), Parihar Chowk (2 km), Khadki Bazaar (3 km)
- Pune's main shopping areas: M.G.Road (10 km) and Laxmi Road (8 km). Most shops accept Master and Visa credit cards.
- Nearest place to exchange currency - Genesis Tours & Travels (excl. Sunday), Near ICICI ATM counter, Ambedkar Chowk, Aundh Road. If advance information is given (one or two days), currency exchange agency can come to NCRA (Contact Mr. Hemant for details).
- Auto-rickshaw's are widely used for traveling within city. If needed, security can help you to hire an Auto.
- Chartered vehicle can be hired to travel outside Pune city. (Contact Mrs. Shilpa extn 290/Mrs. Reena extn: 239)

5. **Contact people at NCRA, Pune (during office hours)**

- Arranging office room/computer account - Mrs. Reena(Ext:239)/Mr. Hemant (Ext: 296)
- Arranging Talks and other academics related inquiries - Mr. Hemant (Ext: 296)/Mrs. Reena (Ext: 239).
- Administrative inquiries - Mr. Annabhat Joshi (Ext:224)/Mr. Khatavkar (Ext:222).
- GMRT observation schedule related inquiries - Mrs. Shilpa (Ext: 290).

6. Contact people after office hours at NCRA, Pune (in case of emergency):

- NCRA Security/reception - (Extn: 241)
- Arranging office room/computer account - Mr. Hemant(Ext:339)/ security(Ext:241)
- Administrative matters - Annabhat Joshi (Ext:235)
- For GTAC related queries: Centre Director - Prof. Rajaram Nityananda (Ext:331)/Chief Scientist - Prof. Yashwant Gupta (Ext:279)/ Dean - Prof. A. Pramesh Rao (Ext:353)

7. Information about the GMRT observatory at Khodad

- GMRT observatory is located at village Khodad near Narayangaon, 90 Km North of Pune.
- Working hours at GMRT : 0900 hrs to 1730 hrs
- Phone numbers at GMRT: +91-(0)2132-252112/113/116
- Contact persons at GMRT :
Administrative matters : Mr. Solanki -(0)2132-252115
Technical matters : GCC (GMRT Control Centre) Room/
Observatory Control Room: (0)2132-252117
Chief Scientist/Observatory Director:(0)2132-252119
Engineer-In-Charge: (0)2132-252118
- Canteen facility is available at GMRT, Khodad. Coupons can be obtained from canteen counter or from the Security personnel at the reception.
- Daily shuttle from NCRA to GMRT: Departing NCRA at 0700 hrs and reaches GMRT at 0900 hrs (Please book seat in shuttle through Mrs. Shilpa/Reena Ext:290/239). On return, the shuttle departs GMRT at 1730 hours and reaches NCRA at 1930 hours.
- Chartered vehicle can be hired to reach GMRT (Contact Mrs. Shilpa/Reena Ext:290/239)
- GMRT observation schedule related inquiries - Mrs. Shilpa Bhawe (Ext: 290)
- GMRT specifications and observing help can be found in the GMRT home-page (<http://www.gmrt.ncra.tifr.res.in>) as well as GTAC homepage.
- Guest house can be availed at GMRT with prior booking through Mrs. Shilpa/Reena (Ext:290/239)
- Daily shuttle from Narayangaon Bus stand to GMRT and vice versa are available. Contact Mrs. Shilpa/Reena Ext:290/239 for details.
- At GMRT, computer account, username & password and observing help can be obtained from the Telescope Operators in the Control Room.

More details on GMRT are available on the page overleaf.

1. **Working hours at GMRT:** - 0900 to 1730 hrs
2. **Canteen hours at GMRT:** - GMRT canteen requires coupons which can be obtained from canteen counter or from the Security personnel at the reception

Breakfast	0800 to 0900 hrs
Tea	1100 to 1115 hrs and 1600 to 1615 hrs
Lunch	1300 to 1330 hrs
Tea/Snacks	1745 to 1830 hrs
Dinner	2000 to 2100 hrs

3. **Guest House, Medical & Transportation facility at GMRT, Khodad**

- Guest house keys can be obtained from Security. The keys need to be returned and bills have to be settled with the security before leaving GMRT.
- Distance between GMRT and nearest village, Khodad - 3 Km; between GMRT and nearest town Narayangaon - 14 Km.
- Daily shuttle service exists between GMRT and Narayangaon town.
- Daily shuttle service exists between GMRT and NCRA, Pune. The shuttle leaves GMRT at 1730 hrs and reaches NCRA around 1930 hrs.
- Medical Facilities can be obtained from Dr. Raut's hospital at Narayangaon. Contact Security for details.

4. **Telephone facilities at GMRT, Khodad**

- Internal telephone directory is available on the notice board in the guest house and also with security.
- National and International phone calls can be made on cash payment basis from the phone booth next to the security.
- GMRT phone numbers: +91-2132-252112, 252113, 252116.

5. **Contact persons at GMRT during office hours :**

- Engineering/technical inquiries - GMRT Control Centre (GCC) (Ext:346, Direct 02132-252117)
- Computer Account, Observing help, making command files - Telescope Operator (Ext: 324)
- DDS-3 Data-tapes and DVD +R are available with security for sale for use of visitors and staff. Rate for DDS-3 Data-tape is Rs. 350/- and DVD +R is Rs. 50/- only.
- GMRT specifications and observing help can be found in the GMRT homepage (<http://www.gmrt.ncra.tifr.res.in>) as well as GTAC homepage.
- GMRT logistics arrangements - Mr. Naik/Mrs. Sangita (Ext: 302)
- Administrative enquiries - Mr. J.K. Solanki (Ext: 301, Direct: 02132-252115)
- Accommodation/medical help - GMRT Security (Ext: 300/400)
- For more information around GMRT - Brochure is available in the guest house rooms.

6. Contact numbers at GMRT after office hours (in case of emergency):

- GMRT Security (Ext: 300/400; Direct: +91-2132-252113)
- On duty Telescope Operator (Extn: 324)
- Administrative Officer (Ext:242/233)
- Observing help - Telescope operator (Extn:324)
- NCRA Security (at Pune): 020-25697107

7. Currency Exchange & Places around GMRT

- No facility available near GMRT to exchange currency.
- Nearest town for shopping - Narayangaon 14 Km from GMRT
- There are several forts and hills in and around GMRT. Please look into the GMRT homepage to know about places to visit around GMRT.

8. Info about NCRA, Pune

- NCRA, TIFR's Radio Astronomy Centre is located in Pune University Campus, Pune.
- Working hours at NCRA : 0930 hrs to 1800 hrs
- Phone numbers at NCRA: 020-25697107/25691384
- Daily shuttle between GMRT and NCRA: departing at 1730 hrs and reaches NCRA at 1930 hrs (Please book seat in shuttle through GMRT security).
- Chartered vehicle can be hired to reach NCRA or Pune or Mumbai airport (Contact Mrs. Solanki Ext:242/233)
- Guest house facilities at NCRA, Pune can be availed with prior booking through Mr. Solanki/Mrs. Deshmukh.
- Daily shuttle from Narayangaon bus stand to GMRT and vice versa is available. Time table available with Security(300/400)
- Computer account, username & password at NCRA, Pune can be obtained from Mr. Hemant (Ext:296) or Mrs. Reena (Ext:239) in NCRA.