



National Centre for Radio Astrophysics

TATA INSTITUTE OF FUNDAMENTAL RESEARCH

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Recruitment Notice: 3/2010

NCRA/Estt/Advt/2k10/
September 1, 2010

Applications are invited from Internal / departmental candidates only for the following posts, tenable at Radio Astronomy Centre, Ooty.

Definition: A staff member is eligible to be considered as internal / departmental candidate provided the member is a regular staff, i.e., the member is appointed against a regular post in TIFR and has completed 3 years of continuous service in the Institute.

Age Relaxation: Relaxation up to a maximum of 5 years, for regular staff, is permissible.

Others: i) NOC from Reporting Officer / Section Head is mandatory.
ii) There is no relaxation in qualification required for the post.
iii) Internal candidates selected for the new post will be on probation for one year during which period 'on the job training' may be given, if deemed necessary.
iv) The substantive post vacated by the regular staff, after appointment to the new post, will be filled as per procedure.

1. Tradesman –B (Civil) [1 UR]

[TME: Rs.13287: (Pay: 6460 in PB-1 5200-20200 and GP: 2000)].

Educational Qualifications: 1st Class ITI Civil Draftsman with NCTVT Certificate

Experience: 2 years in Supervision of Civil construction works with sound knowledge in quantity estimation, preparation of structural drawings, bill/measurement book handling etc;

Job description: Estimation of works, preparation of structural drawings, supervision of construction works of buildings, roads and other civil structures

Age: 28 years.

2. Tradesman-B [Fitter] [1 ST]

[TME: Rs.13287: (Pay: 6460 in PB-1 5200-20200 and GP: 2000)].

Educational Qualification: First Class ITI (Fitter) with NCTVT Certificate.

Experience: Minimum 2 years in fabrication and assembly of mechanical and hydraulic structures in a reputed organization / factory. Knowledge of structural assembly and fabrication of moving structures will be an added advantage.

Job Description: Maintenance and operation of rotating machinery; will be required for work on high platform machinery and on shifts.

Age: 28 years.

3. Work Assistant (Mechanical) [1 ST];

[TME: 11170 (Pay: 5200 in PB-1 5200-20200 GP:1800)].

Educational Qualification: 10th pass.

Experience: Two years experience in operation and maintenance of hydraulic equipments. Experience on site erection will be an advantage.

Job Description: To support erection, operation and maintenance of mechanical structures and other allied works, will be required to work on high platform structures and on shifts.

Age: Below 28 years.

4. Work Assistant (Civil) [1 UR]:

[TME: 11170 (Pay: 5200 in PB-1 5200-20200 GP:1800)].

Educational Qualification: 10th pass.

Experience: Two years experience in masonry works, brick laying, water proofing etc., Experience in hare core concrete works will be an advantage.

Job Description: to support maintenance and repair of buildings and other civil structures of the observatory; will be required to work on high platforms and on shifts

Age: Below 28 years.

5. Work Assistant (Electrical) [1 UR]:

[TME: 11170 (Pay: 5200 in PB-1 5200-20200 GP:1800)].

Educational Qualification: 10th pass.

Experience: Two years experience in working in a reputed factory or organization, with good hands on experience of working on electrical panels, wiring etc. Knowledge of trouble shooting of electrical circuits preferred.

Job Description: To support maintenance of the electrical systems of the observatory; will be required to work on high platforms and on shifts

Age: Below 28 years.

6. Work Assistant (General) [1 OBC with PWD; Locomotor disability]

[TME: 11170 (Pay: 5200 in PB-1 5200-20200 GP:1800)].

Educational Qualification: 10th pass.

Experience: 1-2 years experience in cleaning and maintenance of Hostel/Guest House, room service, guest relations etc.

Job Description: Cleaning and maintenance of the observatory's guest house and hostel, providing room service to guests, changing linen, bed setting, handling photocopiers, liaison and bank works as and when required. Will be required to work in shifts.

Age: Below 28 years.

The candidates who possess the prescribed qualifications, experience and are interested in being considered for the above posts, may send their applications giving full details such as notice number, date, name and serial number of the post, name of the applicant, date of birth, SC/ ST/ OBC (non-creamy layer), date of joining, qualifications, experience, etc., together with copies of relevant certificates / testimonials through their respective heads of sections so as to reach the Administrative Officer–C [Estt] before September 20, 2010. The application format may be downloaded from the link: <http://www.ncra.tifr.res.in/~estt/applformat.doc>.

(K.V. Rama Iyer)
Head A&F

Distribution:

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